

MANAGER: STAKEHOLDER ENGAGEMENT: BUSINESS DEVELOPMENT AND INVESTMENT PROMOTION DIVISION

PURPOSE OF THE JOB

The Stakeholder Engagement Manager, located within the Business Development and Investment Promotions Division, will be responsible for the development and implementation of a cohesive community engagement strategy, contributing to the organisation's ability to deliver on its strategic objectives.

KEY RESPONSIBILITIES

Contribute To the Development of the Stakeholder Management Strategy

- Establish the correct networks, channels and provide input on portfolio priorities, plans and budget
- Effectively manage engagement between TASEZ and communities in which the project is located
- Distil stakeholder engagements into insights and develop appropriate action plans
- Ensure greater stakeholder understanding of TASEZ and its role ensuring inclusive economic participation
- Identify potential risks that could jeopardise the project and develop appropriate interventions

Contribute to the Development of Programmes

- Develop and implement a cohesive, effective community engagement strategy to manage and influence community perceptions and enhance TASEZ brand in line with the organisations' integrated marketing communication strategy
- Establish fluent relationships with the right community decision-makers and influencers to contribute to the organisation's strategic objectives

Community Buy-In

- Promote TASEZ to relevant stakeholders to ensure overall community buy-in
- Ensure that stakeholder engagements are efficient to minimise misinformation

- Develop effective feedback mechanism based on community engagements programmes and provide regular reports to the Marketing and Communications Department for inclusion in corporate campaigns

Compliance, Monitoring and Reporting

- Monitor and evaluate the effectiveness of approved community engagement strategy and implementation plan
- Write and submit quarterly reports as set out in the contracted performance measurement and business plan scorecard of the organisation
- Manage and report on budget spend in accordance with the approved project plans
- Support the organisation by providing relevant community-based information when needed

COMPETENCIES/KNOWLEDGE

- Proven experience in developing and implementing stakeholder engagement programmes/projects
- Extensive knowledge and understanding of the stakeholder management discipline
- Strong technical and computer skills are required, including MS Excel, PowerPoint and Outlook
- Good understanding of the special economic zone ecosystem (locally and beyond)
- An understanding of the civil society environment
- Working knowledge of systems and processes and how they contribute to organisational performance

REQUIRED SKILLS

- Excellent communication skills
- Planning
- Negotiation
- Project management
- Needs analysis or assessment
- Problem solving
- Presentation
- Accountability
- Community expectations management
- Technical

QUALIFICATIONS

A Bachelor's Degree in Political Science/Social Science/ Stakeholder Management or equivalent will be required.

EXPERIENCE

Success candidate will be required to have a minimum of 5 years' experience in stakeholder management is required.

APPLICATION PROCESS

Qualifying candidates can send their comprehensive CVs, Covering Letter, Certified Copies of SA ID and Qualifications and Three Contactable References to recruitment@tasez.co.za.

CLOSING DATE

The closing date for applications **18 July 2022**.